

Action and Recommendation Trackers

Children, Sports and Leisure Policy and Strategy Committee

Date **6 October 2014**

Classification **General**


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1. Introduction

The Children's, Sports and Leisure Policy and Strategy Committee examines the wide range of council services and projects that generally fall within the portfolios of Children and Young People, and Sports, Leisure and Open Spaces.

This document presents the legacy actions and recommendations from this committee that result from or apply to the period between June 2013 and June 2014.

The following colour coding has been applied to assist committee members and others to understand the progress made against each item:

 Outstanding

 In progress

 Complete

Action Tracker

Children, Sports and Leisure Committee

31 March 2014

Agenda Item	Action and responsible officer	Update
Agenda item 6 Questions and Answer session	Provide an update on whether the Active Westminster Map can be delivered sooner Richard Barker, Director of Sport, Leisure & Wellbeing	Action is complete and Communications have circulated the maps.

ROUND ONE (18 June 2014)

Agenda Item	Action and responsible officer	Update
Agenda Item 4 Questions and Answer Session: Cabinet Member for Children and Young People	Questions to Cabinet Member for Children and Young People from Aki Turan re (1) provision for transition from primary to secondary, (2) the co-operation between Westminster primary and secondary schools and the 75% A-C target, now over 4-5 years old, still not being achieved, and (3) What additional resources have been allocated and/or measures undertaken to increase this target now to 80%?	Complete , response emailed to Aki Turan.
Agenda Item 5 Questions and Answer Session: Cabinet Member for Sports, Leisure and Open Spaces	Officers to advise members who was the fastest Councillor in the Westminster Mile.	Action complete.
Agenda Item 6 SEN Passenger Transport Update	Updated report on SEN Passenger Transport be sent to members in the next 2 weeks.	Action complete. It was decided not to establish a Task Group but keep a close watch on the contract/operation.

Recommendation Tracker

Children, Sports and Leisure Committee

ROUND ONE (18 June 2014)

Agenda Item	Recommendation and responsible officer / cabinet member
Special Educational Needs Strategy	<ol style="list-style-type: none"><li data-bbox="596 689 1390 857">1. That the City Council should do more to encourage and help parents of children with Special Educational Needs meet and work together and should promote the co-production model which had shown constructive results.<li data-bbox="596 891 1390 1059">2. That there should be a particular focus on important and common key points of transition for children and young people with Special Educational Needs and that these should be recognised by Key Workers and the Council.<li data-bbox="596 1093 1390 1361">3. That all schools should be encouraged to adopt the same standard 'plain English' template format for their Local Offer so that parents could easily engage with and understand what services were available within all Westminster Schools. The Committee further suggested that Councillors that were governors should encourage, where possible, all schools to use this standard template.<li data-bbox="596 1395 1390 1563">4. That the Council should make a commitment to clear communication and good training and ensure that all types of Key Workers should be joined up in supporting these families, especially when other services may face difficulties.<li data-bbox="596 1597 1390 1832">5. That the City Council should be more positive about personal budgets ensuring that it presents the opportunity for personalisation to parents as a 'core offer'. If the offer was not clearly set out in communications, parents might not be as positive about the changes and opportunities that personal budgets could offer families.
	Cabinet Member for Children and Young People